Help Manual for Already/Additional Surveyor candidate or who have not 4 registered with Insurance Institute of India (III) for Surveyor Examination.

A. Follow the Below steps who has not registered on III website for surveyor examination/not given the online examination:

- Q. Search. College of Insurance Sign Up NEURANCE INSTITUTE OF About us Examinations IRDAI Examinations Study Material Affiliates Contact us FAQs Sitemap Useful Links WELCOME TO INSURANCE INSTITUTE OF INDIA ore institute of India formerly kno Federation of Insurance Institutes U.C. Setalvad Memorial) was established in the year 1955, for the purpose of promoting insurance Education & Training in the country.
- Please create login ID to register on website.

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(Please note down the details of Login Name, password and Email Address. In case you forgot password, your password will be mailed to you on above email address. You are requested to enter correct email address.)

Sign In

> Please enter login name and password in following screen which you have recently created.

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- > The System will ask you above quesiton which will useful in case if you forget password.
- Again login the page, please click on Surveyor Examination >> Paper Enrollment Surveyor Online Exam



After clicking Paper Enrollment Surveyor Online Exam below screen will open and then Click following options –

Home About us Examinations Exam Registration IRDAI Examinations Study Material Affiliates Conta	
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Message You are not registered sandidate. You want to go for surveyor registration please <u>Click Here</u> If you already appeared for Surveyor Exams PLease <u>Click Here</u>	

(If candidate already appeared Surveyor Exam Please select - *If you already appeared for Surveyor Exams Please <u>Click Here</u> (Please use same login / Screen Name)*

After this, candidate has to enter the old registration number, old Enrollment Number and Enrollment date received from IRDAI, and click on button 'Map Enrolment No'

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> After mapping the old registration number, the below screen will display

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Check the details and click on confirm and then update your profile and **PHOTO** (check – **Help Manual for Photo Upload**)

Help Manual for Already Registered Candidate for Surveyor



After upload the photograph and update the profile, then do the paper enrolment.

Go to Exam Registration >> Surveyor Examination >> Mapping the online surveyor exam



(In the above screen, enter the enrolment number which is received after **enrolled the branch** for the **current session**.)

Help Manual for Already Registered Candidate for Surveyor

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In this screen, enrolled details i.e. enrolment number, name and branch will be displayed. Please verify this and then click on 'Confirm'

> After this, go to paper enrolment and register for the paper/s



- **B.** Follow the steps for Candidate who has already registered for online examination on III website for surveyor examination:
- If the candidate already filled all the details (ie updated profile), login your account and map the registration number with enrolment number received from IRDAI.

Path: Exam Registration >> Surveyor Examination >> Mapping the online surveyor exam



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Confirming the enrolment details, then go to paper enrolment for surveyor and enrol for the paper/s.

