

## Online Registration For Training And Examination

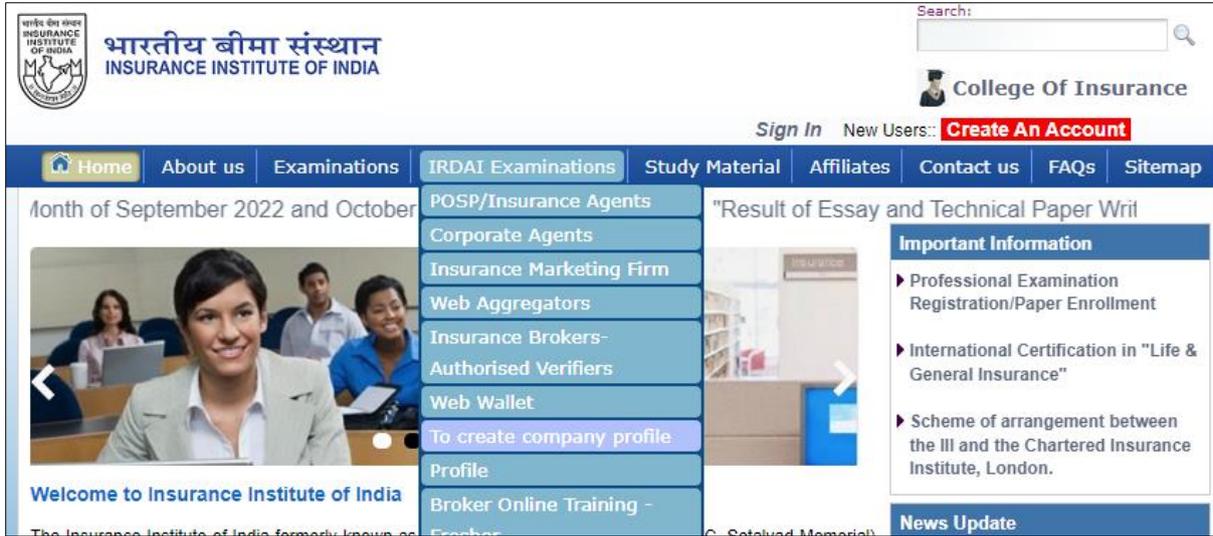
### Process of Online Registration for Training and Examination for Insurance Brokers Authorised Verifiers

1. Creation of Company profile on Training Portal to get ID and Password of 2 websites (Training and Examination Portal).
2. It may take 2-3 working days to get the Login id and password of 2 websites (Training Portal and Examination Portal).
3. Creation Unique Registration Number ( URN)
4. Payment of Training Fees
5. Registration of Examination ( To create Batch ID)
6. Payment of Examination Fees.
7. Download the Hall Ticket
8. Passing Certificate and Score Card
9. Registration of Certificate on the IRDAI Website
10. Contact Details of Help desk of III, NSEIT and IRDAI

## Online Registration For Training And Examination

### Step1: Creation of Company profile

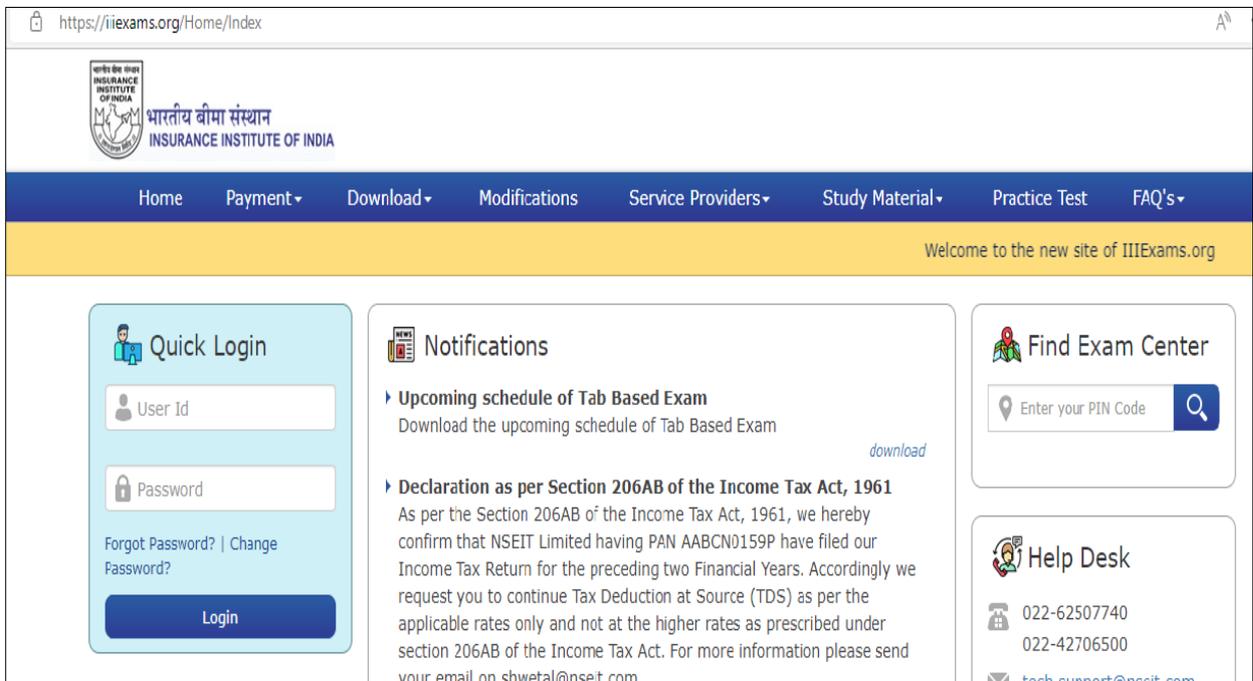
To create a company profile, please click on the following link  
<https://www.insuranceinstituteofindia.com/web/guest> (Training Portal)



The screenshot shows the homepage of the Insurance Institute of India. The header includes the logo and name in Hindi and English, a search bar, and a 'College Of Insurance' link. The navigation menu contains: Home, About us, Examinations, IRDAI Examinations, Study Material, Affiliates, Contact us, FAQs, and Sitemap. A dropdown menu is open under 'IRDAI Examinations', listing: POSP/Insurance Agents, Corporate Agents, Insurance Marketing Firm, Web Aggregators, Insurance Brokers-Authorised Verifiers, Web Wallet, To create company profile (highlighted), Profile, and Broker Online Training - Freshers. A banner for 'month of September 2022 and October' is visible, along with a 'Welcome to Insurance Institute of India' message. On the right, there is a 'Sign In' link, a 'New Users: Create An Account' button, and an 'Important Information' section with links to 'Professional Examination Registration/Paper Enrollment', 'International Certification in "Life & General Insurance"', and 'Scheme of arrangement between the III and the Chartered Insurance Institute, London.' A 'News Update' section is also present.

### Step 2: Login id and password of 2 websites.

After the creation of the company profile, you will receive 2 login ids and passwords for the Training portal and Examination portal respectively within 2-3 working days. Please log in to Examination Portal <https://www.iiexams.org/> (Examination Portal) to create a candidate's profile for training and examination after receiving the ID and password.



The screenshot shows the homepage of IIExams.org. The header includes the logo and name in Hindi and English. The navigation menu contains: Home, Payment, Download, Modifications, Service Providers, Study Material, Practice Test, and FAQ's. A yellow banner reads 'Welcome to the new site of IIIExams.org'. The main content area is divided into three sections: 'Quick Login' with fields for 'User Id' and 'Password', a 'Forgot Password? | Change Password?' link, and a 'Login' button; 'Notifications' with a 'Upcoming schedule of Tab Based Exam' (with a 'download' link) and a 'Declaration as per Section 206AB of the Income Tax Act, 1961' (with a 'tech.support@nsit.com' email address); and 'Find Exam Center' with a search bar for 'Enter your PIN Code' and a 'Help Desk' section with contact numbers '022-62507740' and '022-42706500' and an email 'tech.support@nsit.com'.

## Online Registration For Training And Examination

### Step 3: Creation of Unique Registration Number -URN

After receiving the ID and password of the **www.iiiexams.org** portal, Company can create a URN( **Unique Registration Number** ) A URN of the candidate can be created in two ways 1) Single Registration 2) Bulk Registration

#### Examination->Training Registration Form

Profile

Care Site

Examination

Training Registration Form

Training Registration Form Correction

Duplicate URN Creation Form

Examination Registration

Delete URN

Quick Update

Training Registration Request Status

Branch Details

Reports

### Training Registration Form

Upload File :

Download Template

Select File : \*

Choose File | No file chosen

Upload

Declaration:

We hereby declare that all the information submitted by us is true and we will be held liable for any false information or misrepresentation as per IRDAI Regulations.

▶ File type : zip file (\*.zip) . Check the template for reference

▶ Maximum size : 5 megabytes.

#### ➤ Single Registration - Examination->Training Registration Form

Enter details of the candidates as per format. After saving the details Unique Registration Number (URN) will be generated. URN is required for training registration. Once URN is generated it is valid for a lifetime.

Profile

Care Site

Examination

Training Registration Form

Training Registration Form Correction

Duplicate URN Creation Form

Examination Registration

Delete URN

Quick Update

Training Registration Request Status

Branch Details

Reports

### Training Registration Form

Upload File :

Download Template

Select File : \*

Choose File | No file chosen

Upload

Declaration:

We hereby declare that all the information submitted by us is true and we will be held liable for any false information or misrepresentation as per IRDAI Regulations.

▶ File type : zip file (\*.zip) . Check the template for reference

▶ Maximum size : 5 megabytes.

I prefer entering details :

Application date: 07-Sep-2022

Insurance Category : -- Select --

CoR Type : -- Select --

Personal Information :

Salutation : -- Select

Applicant's name :

Father's / Husband's Name :

Date of Birth : [Calendar Icon]

Gender : -- Select --

Category : -- Select --

Area : -- Select --

Nationality : -- Select --

PAN :

Aadhaar No :

Driving License No :

Passport No :

Voter Identity Card :

Photo Id Card of Govt :

# Online Registration For Training And Examination

## Candidate's Photo and Signature :

Candidate's Photo : \*



(click on the image to select)

Candidate's Signature : \*

Signature

(click on the image to select)

- ▶ File type : image files (\*.jpg / \*.jpeg / \*.png).
- ▶ Maximum size : 50 kilobytes.

## Educational background :

Basic Qualification : \*

-- Select --

Board Name : \*

Roll number : \*

Year of passing : \*

Professional Qualification : \*

-- Select --

## Contact Information :

A ] Current Address :

House No : \*

Street / Road : \*

Town / City : \*

State : \*

-- Select --

District : \*

-- Select --

Pincode : \*

B ] Permanent Address : (  Same as current address )

House No : \*

Street / Road : \*

Town / City : \*

State : \*

-- Select --

District : \*

-- Select --

Pincode : \*

C ] Speedy Contact :

Landline Number :

Mobile Number : \*

Email Id : \*

Contact Person's Email Id : \*

## Employment Details :

Primary Profession : \*

Employee No : \*

Branch State : \*

-- Select --

Branch District : \*

-- Select --

Branch : \*

-- Select --

## Examination Preferences :

Examination Mode

Online

Examination Body : \*

-- Select --

Examination Center : \*

-- Select --

Examination Language : \*

-- Select --

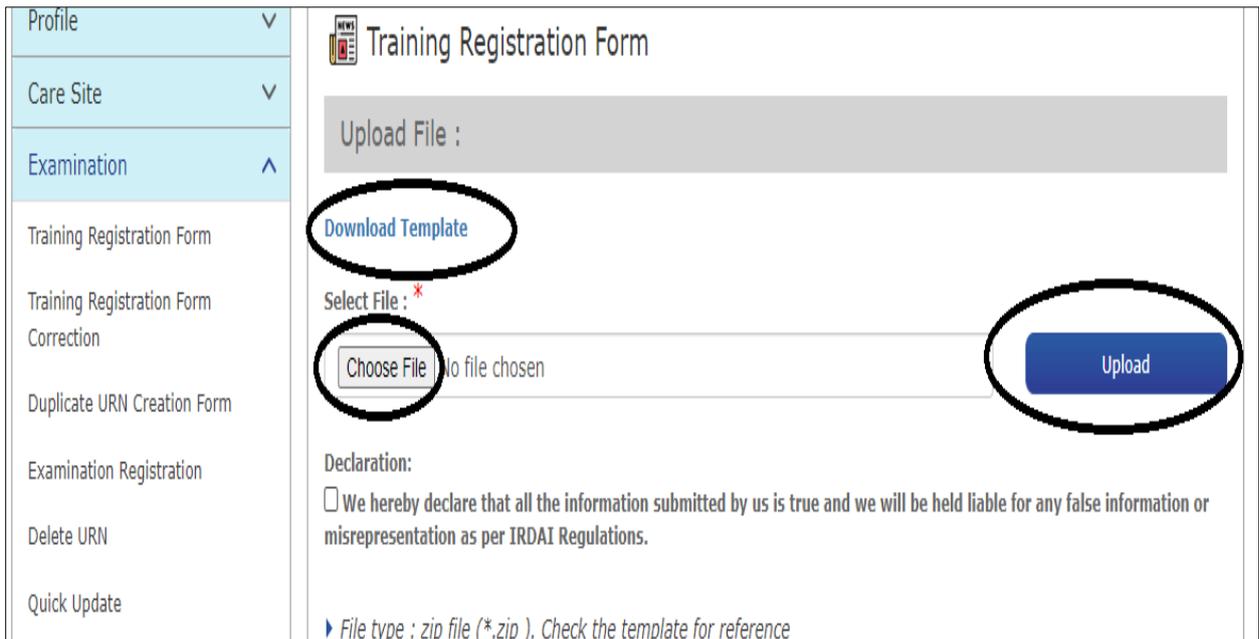
Declaration:

We hereby declare that all the information submitted by us is true and we will be held liable for any false information or misrepresentation as per IRDAI Regulations.

Save

## Online Registration For Training And Examination

### ➤ Bulk Registration- Download Template and upload on site



Profile ▾

Care Site ▾

Examination ▴

Training Registration Form

Training Registration Form Correction

Duplicate URN Creation Form

Examination Registration

Delete URN

Quick Update

### Training Registration Form

Upload File :

[Download Template](#)

Select File : \*

Choose File | No file chosen

Upload

Declaration:

We hereby declare that all the information submitted by us is true and we will be held liable for any false information or misrepresentation as per IRDAI Regulations.

File type : zip file (\*.zip ). Check the template for reference

### Step 4: Payment of training fees

After creating URN to register a candidate for Online Training, go to [www.insuranceinstituteofindia.com](http://www.insuranceinstituteofindia.com) for payment of fees.

There are two options to do the payment of registered candidates Single and Bulk.

#### 1) Single registration:

IRDAI Examination -Fresh Online Training-Single Registration for Individual Candidate.

Link: <https://www.insuranceinstituteofindia.com/web/guest/single-registration-other-than-corporate>



Home About us Examinations IRDAI Examinations Study Material Affiliates Contact us FAQs Sitemap Useful Links

for details "Training Program Sche

POSP/Insurance Agents

Corporate Agents

Insurance Marketing Firm

Web Aggregators

Insurance Brokers- Authorised Verifiers

Web Wallet

To create company profile

Profile

Broker Online Training - Fresher

Broker Online Training - Renewal

Web Service

November 2022 and December 2022" Clic

Important Information

Professional Examination Registration/Paper Enrollment

Fresh Online Training

Renewal Online Training

Flowchart and Circulars

Help Manual for Training/Exam/Web-wallet

Single Registration for Individual Candidate

Help manual for Single Registration

Download Training Completion Certificate

Download Examination Passing Certificate

Download Receipt for Fresh Online Training

News Update

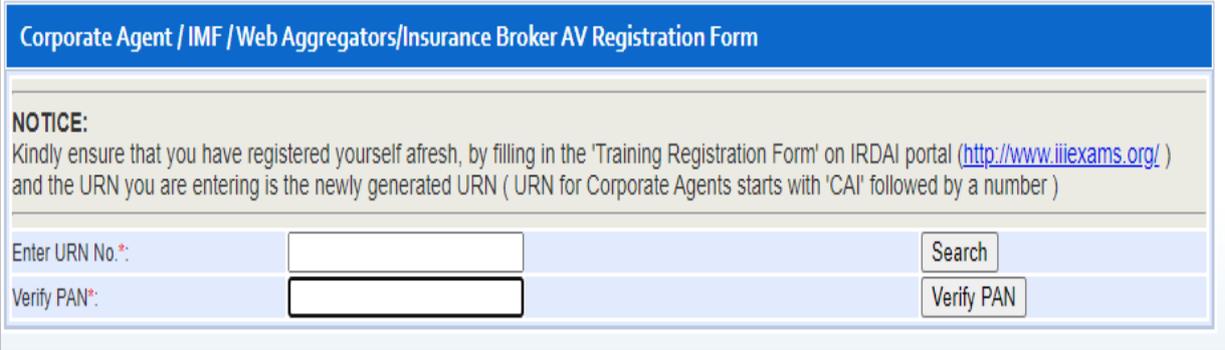
For Membership details mmm@iii.org.in

Surveyors Pre licens Notification

## Online Registration For Training And Examination

### Single Registration

Using this option is candidate/ company can make the payment for online training for which login ID and Password is not required for single registration company



**Corporate Agent / IMF / Web Aggregators/Insurance Broker AV Registration Form**

**NOTICE:**  
Kindly ensure that you have registered yourself afresh, by filling in the 'Training Registration Form' on IRDAI portal (<http://www.iiexams.org/>) and the URN you are entering is the newly generated URN ( URN for Corporate Agents starts with 'CAI' followed by a number )

Enter URN No.\*:  Search

Verify PAN\*:  Verify PAN

Candidate details will display on the portal, Please check the details and then do the payment.

As soon as the payment is done, the candidate will receive an ID and password by Email/SMS. So that candidate can start the online training.

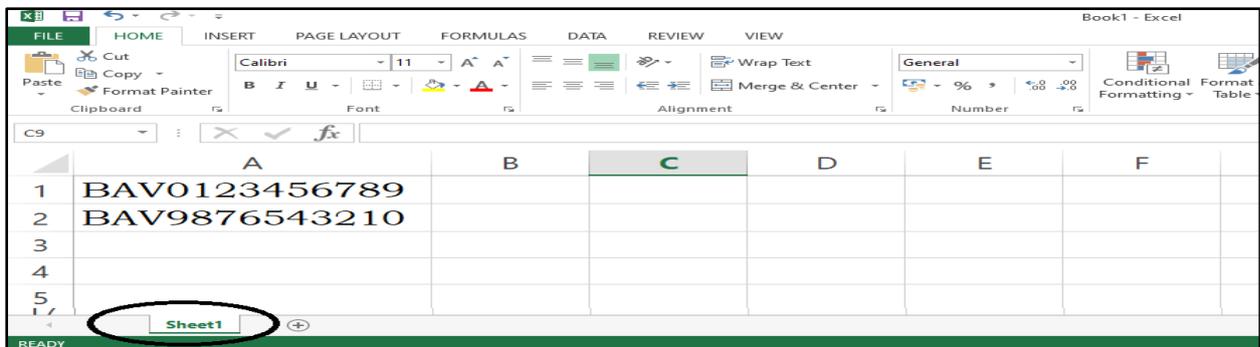
### Bulk Registration

The companies can register candidates in bulk. For Bulk Registration, the company has to log in to <https://www.insuranceinstituteofindia.com> through login id and password

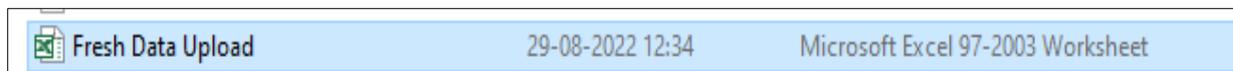
- **Step 1** Prepare an excel file to upload on the portal.

Excel file format

- URN number save with no heading
- Sheet name should be Sheet1



- Sheet should save in 97-2003 format



## Online Registration For Training And Examination

### ➤ Step 2: Excel file upload:

IRDAI Examination –Insurance Brokers Authorised Verifiers -Fresh Online Training- Bulk file upload.

Link <https://www.insuranceinstituteofindia.com/web/guest/bulk-file-upload1>



The screenshot shows the IRDAI website's navigation menu. The 'Bulk File Upload' option is highlighted with a black box. The menu includes options like 'Home', 'About us', 'Examinations', 'IRDAI Examinations', 'Study Material', 'Affiliates', 'Contact us', 'FAQs', 'Sitemap', and 'Useful Links'. The 'IRDAI Examinations' dropdown menu is open, showing various options including 'Fresh Online Training', 'Repayment of Fresh Training', 'Renewal Online Training', 'Full Report Including Renewal', 'Flowchart and Circulars', 'Help Manual for Training/Exam/Web-wallet', 'Single Registration for Individual Candidate', 'Help manual for Single Registration', 'Bulk File Upload', 'URN Uploaded & Payment Pending', 'Download Training Completion Certificate', 'Download Examination Passing Certificate', and 'Download Receipt for Fresh Online Training'.

1) Select the below option to upload the excel file.



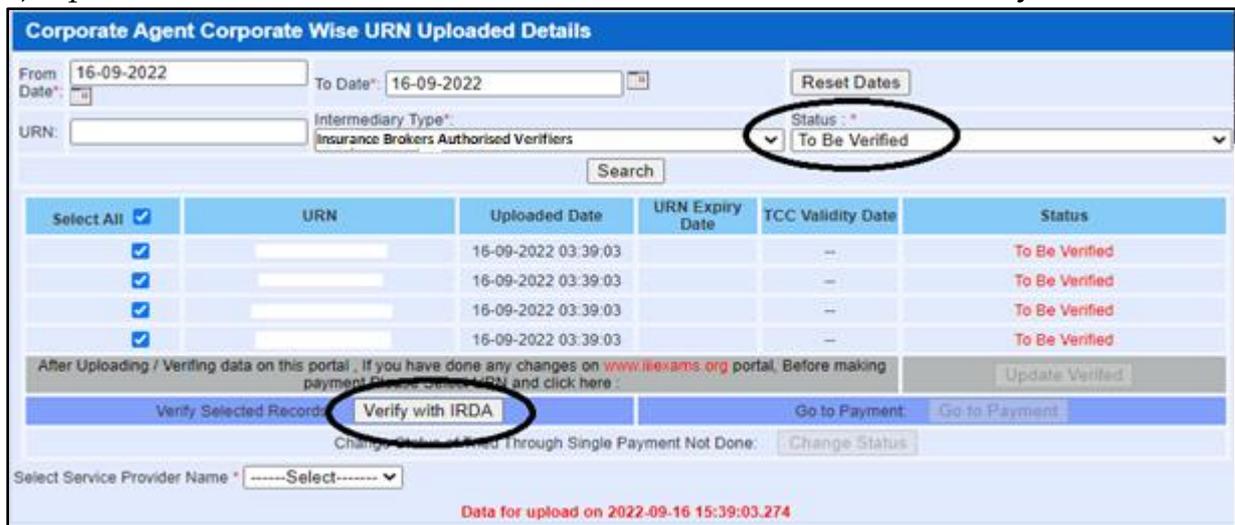
The screenshot shows the 'Corporate Agent Corporate Wise URN Upload' form. The 'Select Intermediary Type' dropdown menu is set to 'Insurance Broker Authorised Verifiers'. The 'File' field shows 'Choose File' and 'No file chosen'. The 'Upload' button is visible.

2) After choosing a file, the file name will show on the screen and then click on upload



The screenshot shows the 'Corporate Agent Corporate Wise URN Upload' form. The 'File' field now displays 'Fresh upload BAV.xls'. The 'Upload' button is visible.

3) Uploaded URN will show on screen, select record and click on **Verify with IRDAI**



The screenshot shows the 'Corporate Agent Corporate Wise URN Uploaded Details' page. The 'Status' dropdown menu is set to 'To Be Verified'. The 'Verify with IRDA' button is highlighted with a black box. The table below shows the uploaded URN records.

Select All	URN	Uploaded Date	URN Expiry Date	TCC Validity Date	Status
<input checked="" type="checkbox"/>		16-09-2022 03:39:03		--	To Be Verified
<input checked="" type="checkbox"/>		16-09-2022 03:39:03		--	To Be Verified
<input checked="" type="checkbox"/>		16-09-2022 03:39:03		--	To Be Verified
<input checked="" type="checkbox"/>		16-09-2022 03:39:03		--	To Be Verified

After Uploading / Verifying data on this portal, if you have done any changes on [www.iiexams.org](http://www.iiexams.org) portal, Before making payment Please check URN and click here: [Update Verified](#)

Verify Selected Records: [Verify with IRDA](#) [Go to Payment](#) [Go to Payment](#)

Change Status Through Single Payment Not Done: [Change Status](#)

Select Service Provider Name \* [-----Select-----](#)

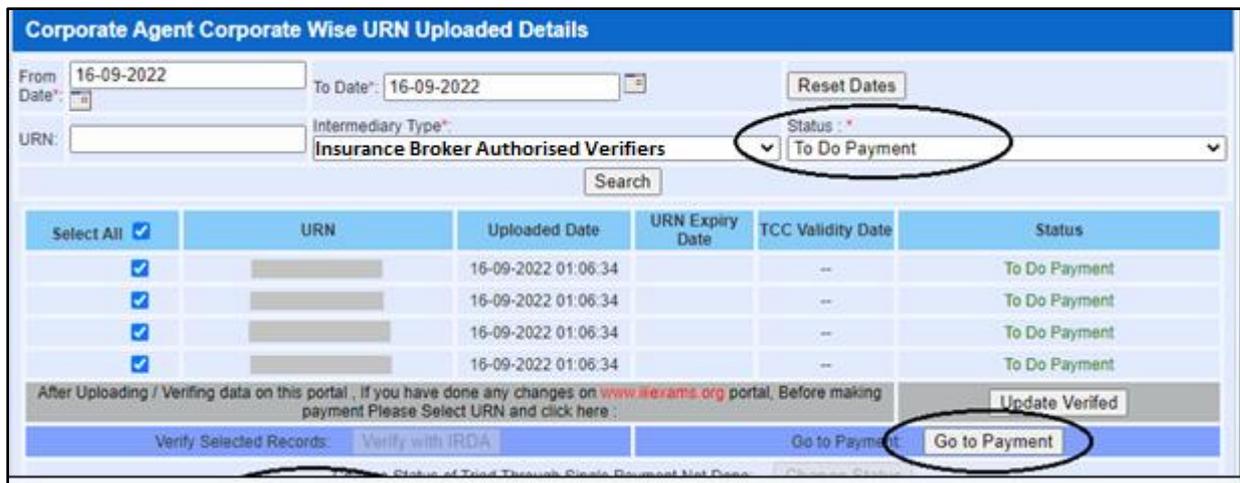
Data for upload on 2022-09-16 15:39:03.274

## Online Registration For Training And Examination

- **Step 3:** After uploading URN please select IRDAI Examination-Insurance Brokers Authorised Verifiers -Fresh Online Training-URN uploaded and Payment pending.

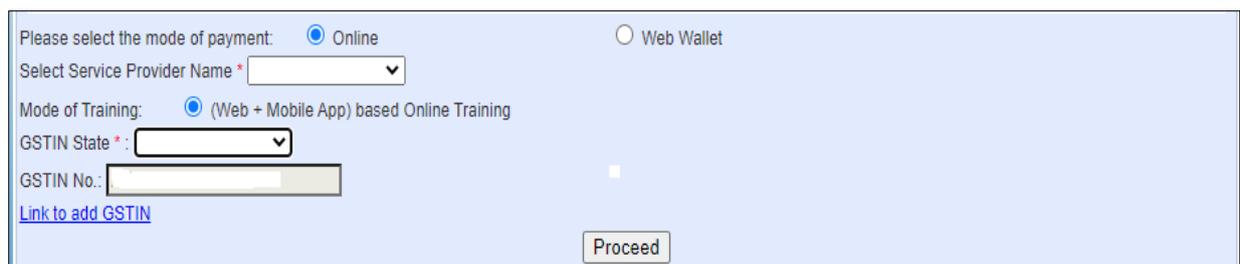


Please Select 1) excel Uploaded Date 2) Status – To do payment 3) Go to payment



After clicking on Go to the payment below details will display on portal

- Please select 1) Mode of Payment 2) Select service provider name from drop down 3) Mode of Training 4) GSTIN State 5) GSTIN Number and the click on proceed.



## Online Registration For Training And Examination

Corporate Wise Payment Confirmation	
Date : 16/09/2022	Order No : <span style="background-color: #ccc; display: inline-block; width: 100px; height: 1em;"></span>
Candidate Name	<span style="background-color: #ccc; display: inline-block; width: 150px; height: 1em;"></span>
Email	<span style="background-color: #ccc; display: inline-block; width: 150px; height: 1em;"></span>
Mobile	<span style="background-color: #ccc; display: inline-block; width: 150px; height: 1em;"></span>
GSTIN Number	<span style="background-color: #ccc; display: inline-block; width: 150px; height: 1em;"></span>
GSTIN State	Maharashtra
Payment Details	
Reference Id	1272
Registration Amount	3000.0
CGST	270.0
SGST	270.0
Grand Total	3540
You can make payment using your Credit/Debit card as well Internet Banking.	
Payment Charges	
Mode of Payment	Charges applicable
Internet Banking	Rs. 12 per Transaction
Debit Card (Visa / Master)	1.00% of Transaction Amount (Minimum Rs.12/-)
Credit Card	1.50% of Transaction amount (Minimum Rs. 12/-)
Amex/Diners card	3.00% of Transaction amount (Minimum Rs. 12/-)
Wallet / Prepaid Card	Rs. 12 per Transaction
Minimum Charges	All Charges subject to a minimum of Rs. 12/- per transaction.
Mobile wallets / Cash cards	For PayTM wallet : 2.00% of Customer Payment Amount For all others: 1.75% of Customer Payment Amount
UPI / UPI QR	NIL
<p>I have read and understood the Help Manual available on website. I agree that decision of III in all the matters will be final and binding upon me.</p> <p style="color: red; font-weight: bold; font-size: small;">Please Confirm</p> <p style="text-align: center;"> <input type="button" value="Yes"/> <input type="button" value="No"/> </p>	

Receipt will be generated.

Receipt For Corporate Agent- Fresh Online Training - Bulk Registration - Online Payment	
Date : 16/09/2022	Order No : 82449292
Company Name	<span style="background-color: #ccc; display: inline-block; width: 150px; height: 1em;"></span>
Email Id	<span style="background-color: #ccc; display: inline-block; width: 150px; height: 1em;"></span>
Mobile Number	<span style="background-color: #ccc; display: inline-block; width: 150px; height: 1em;"></span>
Payment Details	
Reference Id	1272
Total Amount	3000.0
CGST	270.0
SGST	270.0
Grand Total	3540.0
Company Address	<span style="background-color: #ccc; display: inline-block; width: 150px; height: 1em;"></span>
GSTIN of State Bank of India	<span style="background-color: #ccc; display: inline-block; width: 150px; height: 1em;"></span>
GSTIN State	<span style="background-color: #ccc; display: inline-block; width: 150px; height: 1em;"></span>
Transaction Details	
Transaction Number	WHMP1272
Transaction Date	16-09-2022 15:07:05
Transaction Status	PGS10001-Success
<p>Note : Please save this receipt for future reference</p> <p style="text-align: center;"><input type="button" value="Print"/></p>	

## Online Registration For Training And Examination

As soon as the payment is done, the candidate will receive an ID and password by SMS/Email. So that candidate can start the online training.

After completion of training to download the training completion certificate kindly visit [www.insuranceinstituteofindia.com](http://www.insuranceinstituteofindia.com).



The screenshot shows the website's navigation menu with the following items: Home, About us, Examinations, IRDAI Examinations, Study Material, Affiliates, Contact us, FAQs, Sitemap, Useful Links. A dropdown menu is open under 'IRDAI Examinations', listing: POSP/Insurance Agents, Corporate Agents, Insurance Marketing Firm, Web Aggregators, Insurance Brokers-Authorised Verifiers, Web Wallet, To create company profile, Profile, Broker Online Training - Fresher, Broker Online Training - Renewal, and Web Service. Another dropdown menu is open under 'Important Information', listing: Professional Examination Registration/Paper Enrollment, Single Registration for Individual Candidate, Help manual for Single Registration, Download Training Completion Certificate (highlighted), Download Examination Passing Certificate, and Download Receipt for Fresh Online Training. A 'News Update' section is also visible.

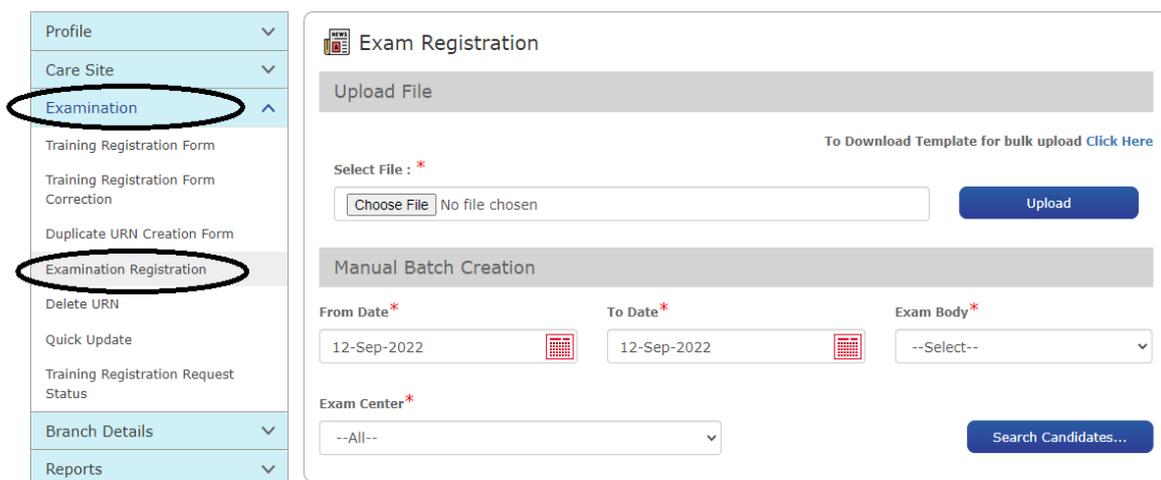
### Step 5: Registration of Examination.

To register for the examination **Batch id** is required. No individual candidate can create a batch ID for examination registration. The company/ Corporate has to create a Batch ID for their candidates.

After the completion of training, the candidate has to contact their sponsored company for batch id creation of examination registration.

To create a batch ID, Company / Corporate can go to <https://iiiexams.org> and log in on portal through the company's login id

### Select Examination-Examination Registration



The screenshot shows the 'Exam Registration' form. On the left, a navigation menu has 'Examination' circled in red. The form itself has a header 'Exam Registration' and an 'Upload File' section with a 'Choose File' button and an 'Upload' button. Below this is a 'Manual Batch Creation' section with fields for 'From Date\*' (12-Sep-2022), 'To Date\*' (12-Sep-2022), 'Exam Body\*' (dropdown menu), and 'Exam Center\*' (dropdown menu). A 'Search Candidates...' button is at the bottom right.

## Online Registration For Training And Examination

Two option available to crate batch id

- 1) Manual Batch Creation
- 2) Bulk upload

The screenshot shows the 'Exam Registration' interface. At the top, there is an 'Upload File' section with a 'Choose File' button and an 'Upload' button. A link 'To Download Template for bulk upload [Click Here](#)' is circled in red. Below this is the 'Manual Batch Creation' section, also circled in red. It contains fields for 'From Date\*' (12-Sep-2022), 'To Date\*' (12-Sep-2022), 'Exam Body\*' (--Select--), and 'Exam Center\*' (--All--). A 'Search Candidates...' button is located at the bottom right of this section.

### 1) Manual Batch Creation

To create a Batch ID follow the below steps.

- Select the date in Application from date and to date (the date on which date the URN was created). E.G If URN number is CAI2807220123 urn creation date is 28.07.22
- Then directly click on submit then after it will populate the record which was created in the given application date range and for which the training is completed and valid.

The screenshot shows a table with the following columns: Applicant Name, URN, Preferred Exam Date (Mandatory), Email, and TCC Expiry Date. There are two rows of data, each with a checkbox in the first column. The Preferred Exam Date column contains calendar icons.

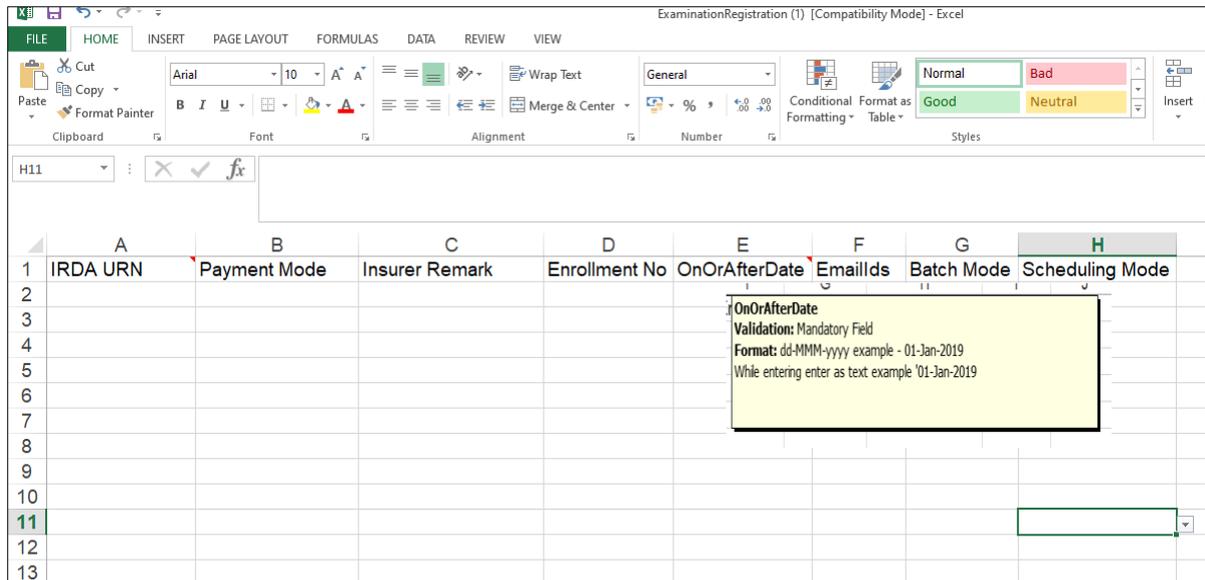
	Applicant Name	URN	Preferred Exam Date (Mandatory)	Email	TCC Expiry Date
<input type="checkbox"/>	[Redacted]	[Redacted]	[Calendar Icon]		06 Sep 2023
<input type="checkbox"/>	[Redacted]	[Redacted]	[Calendar Icon]		06 Sep 2023

- Click the record for which you want to register for exam and you have entered the preferred exam date and click on save to generate Batch ID.
- Once the batch ID is generated then no modification is allowed.
- After the generation of the Batch ID you can make the payment of the Batch ID/ through the given URL:  
<http://nseitexams.com/OnlinePayment/paymentRequest.jsp>
- Payment for the Batch ID/transaction ID can be made after 24 hours or the next day of the Batch creation date.

## Online Registration For Training And Examination

### 2) Bulk Upload

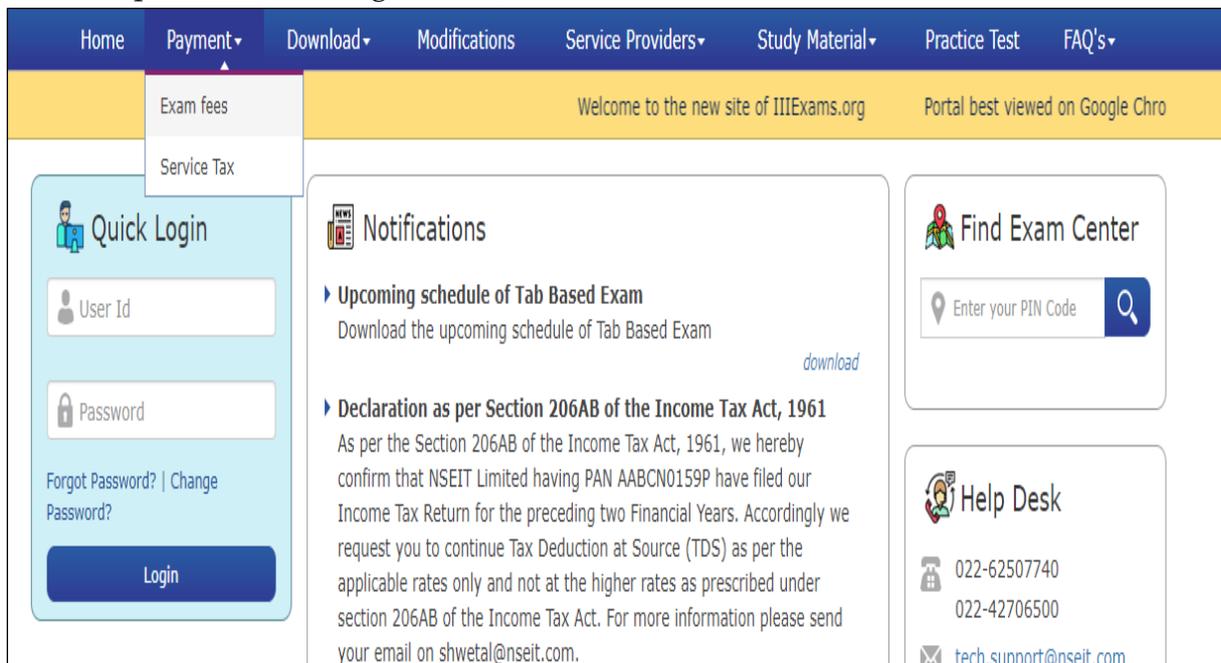
Bulk batch ID creation facility is provided. Download the template and enter details as per format and upload on portal.



### Step 6 Payment of Examination Fees.

After the creation of batch id candidate/ company has to pay examination fees

Link : <https://iiexams.org/Home/Index>



## Online Registration For Training And Examination

Make Payment  Book Seat

Batch ID / URN

**Instructions:**

1. Candidate can make a payment next day after confirmed for examination.
2. For any payment related query, insurance company/candidate needs to contact the respective bank.
3. Please do not close the browser till you get an appropriate message (Payment Successful/Unsuccessful) and note down the Customer Reference number.
4. In case the message shows as payment is "Unsuccessful" and amount is debited from bank account then kindly contact your respective bank.
5. Exam fees once paid will not be refunded under any circumstances once scheduled, even if candidate chooses to remain absent for the examination.
6. **In case of payment confirmation not received, transaction amount will be refunded back within 3 - 4 working days.**
7. Our helpline number is 022-42706500 ( timing 9:30 am to 5:30 pm ). You may also send an email to [iiexam\\_reg@nseit.com](mailto:iiexam_reg@nseit.com)

The candidate has to book a seat whose batch id is created as **self-scheduling** after making the payment. The candidate will receive a schedule whose batch id is created as auto-scheduling after making the payment.

The venue & Examination Slot details will be informed to the candidate by SMS/ Email.

### Step 7: Download Hall Ticket

Candidates can download Hall Ticket

The screenshot shows the top navigation bar with 'Download' selected. A dropdown menu is open, showing 'Hall Ticket' and 'Score card'. Below the navigation, there are three main sections: 'Quick Login' with fields for User Id and Password, 'Notifications' with links to 'Upcoming schedule of Tab Based Exam', 'Declaration as per Section 206AB of the Income Tax Act, 1961', and 'Candidate self declaration form related to Covid-19', and 'Find Exam Center' with a PIN code search field. A 'Help Desk' section provides contact information: 022-62507740, 022-42706500, and [tech.support@nseit.com](mailto:tech.support@nseit.com). Timing is listed as Monday To Saturday, 9:30 am To 05:30 pm.

The screenshot shows the 'Download Hall Ticket' form. It has a navigation bar with 'Download' selected. Below the navigation, there are three main sections: 'Quick Login' with fields for User Id and Password, 'Download Hall Ticket' with fields for URN, Date of birth, and Exam Date, and 'Find Exam Center' with a PIN code search field. A 'Help Desk' section provides contact information: 022-62507740, 022-42706500, and [tech.support@nseit.com](mailto:tech.support@nseit.com). Timing is listed as Monday To Saturday, 9:30 am To 05:30 pm. The form includes a note: 'Please enter either Date of Birth OR Date of Exam. If both are entered, then Date of Birth will be considered to search the record.'

## Online Registration For Training And Examination

Please enter either your **Date of Birth** OR **Date of Exam** to download **Hall Ticket**

### [Step -8 Examination passing certificate and Score Card](#)

#### Examination passing certificate

After passing the examination, you can download the examination passing certificate on [www.insuranceinstituteofindia.com](http://www.insuranceinstituteofindia.com) using the following link

<https://www.insuranceinstituteofindia.com/web/guest/examination-passing-certificate>

The screenshot shows the Insurance Institute of India website. The navigation menu includes Home, About us, Examinations, TRDAT Examinations, Study Material, Affiliates, Contact us, FAQs, Sitemap, and Useful Links. The main content area features a sidebar with various service links such as POSP/Insurance Agents, Corporate Agents, Insurance Marketing Firm, Web Aggregators, Insurance Brokers-Authorised Verifiers, Web Wallet, To create company profile, Profile, Broker Online Training - Fresher, Broker Online Training - Renewal, Web Service, and Examination Registration. The main content area displays 'Important Information' and 'News Update' sections. A red box highlights the 'Download Examination Passing Certificate' link in the 'Important Information' section.

#### Score Card

Link to download Scorecard: <https://iiiexams.org/Candidates/Scorecard>

The screenshot shows the NSEIT website. The navigation menu includes Home, Payment, Download, Modifications, Service Providers, Study Material, Practice Test, and FAQ's. The 'Download' menu is open, showing options for Hall Ticket and Score card. The main content area features a 'Quick Login' section with User Id and Password fields, a 'Notifications' section with upcoming exam schedules and tax declarations, and a 'Find Exam Center' section with a PIN code search field. A 'Help Desk' section provides contact information for technical support.

The screenshot shows the NSEIT website's 'Download Scorecard' form. The navigation menu is the same as in the previous screenshot. The 'Download Scorecard' section includes fields for URN, Date of birth, and Exam Date. Below the fields, there is a note: 'Please enter either Date of Birth OR Date of Exam. If both are entered, then Date of Birth will be considered to search the record.' A 'Download' button is located at the bottom right of the form. The 'Quick Login' and 'Find Exam Center' sections are also visible.

## Online Registration For Training And Examination

- If the examination passed within six months kindly enter the date of the examination.
- If the examination passed before six months kindly enter date of birth.

**Step 9:** To generate the code of **license** on the IRDAI portal, kindly contact to sponsored company. After processing the documents from your sponsored company your licence will generate. **Please visit** <https://agencyportal.irdai.gov.in/>

### Contact Details:

Query	Portal	Email ID	Telephone Number
Company Profile	<a href="https://www.insuranceinstituteofindia.com">https://www.insuranceinstituteofindia.com</a>	<a href="mailto:reg.exams@iii.org.in">reg.exams@iii.org.in</a>	022-26544220/208/298
Login Id of Examination portal	<a href="https://iiiexams.org">https://iiiexams.org</a>	<a href="mailto:tech.support@nseit.com">tech.support@nseit.com</a>	022-42706500
Login Id of Training portal	<a href="https://www.insuranceinstituteofindia.com">https://www.insuranceinstituteofindia.com</a>	<a href="mailto:reg.exams@iii.org.in">reg.exams@iii.org.in</a>	022-26544220/257/208/298
Branch Creation	<a href="https://iiiexams.org">https://iiiexams.org</a>	<a href="mailto:tech.support@nseit.com">tech.support@nseit.com</a>	022-42706500
Training Registration Form			
Single URN creation			
Bulk upload File of URN creation			
Training Registration	<a href="https://www.insuranceinstituteofindia.com">https://www.insuranceinstituteofindia.com</a>	<a href="mailto:reg.exams@iii.org.in">reg.exams@iii.org.in</a>	022-26544220/257/208/298
Training Completion Certificate			
Examination Registration	<a href="https://iiiexams.org">https://iiiexams.org</a>	<a href="mailto:exams_schedule@nseit.com">exams_schedule@nseit.com</a>	022-42547510 /42547458
Online Payment for examination			
Hall Ticket, Score Card			
Examination fees receipt			
Passing Certificate	<a href="https://www.insuranceinstituteofindia.com">https://www.insuranceinstituteofindia.com</a>	<a href="mailto:reg.exams@iii.org.in">reg.exams@iii.org.in</a>	022-26544220/257/208/298
To generate a certificate of registration (License)	<a href="https://agencyportal.irdai.gov.in/">https://agencyportal.irdai.gov.in/</a>	<a href="mailto:webaggregators@irdai.gov.in">webaggregators@irdai.gov.in</a>	040-23009733