

Guidelines for building on Insurance Institute of India (III) qualifications to complete Chartered Insurance Institute (CII) internationally-recognised qualifications

CII recognition of prior learning can assist Licentiates, Associates and Fellows of the Insurance Institute of India (III) to help achieve CII qualifications. The CII prior learning scheme avoids duplication of study and enables III graduates to achieve CII qualifications within a shorter study period and at a reduced cost compared with an 'exclusively by CII unit' route.

Recognition of prior learning

1. Licentiates, Associates and Fellows of III may apply for CII recognition of prior learning to complete CII qualifications more quickly and at a lower cost. Please visit the [case studies](#) to plan your route towards CII qualifications by building on your Insurance Institute of India qualifications.
2. For further information, including details of the prior learning application process, documentation requirements, fee and Exemptions Search, please visit www.ciigroup.org/prior-learning.
3. The CII requires certified copies of the LIII / AIII / FIII certificate and results transcript to be scanned and uploaded into its on-line application form. If you would like an III representative to certify your completion certificate and results transcript as true representations of the originals, send your scanned copies to diploma@iii.org.in and mrm@iii.org.in. In the email subject mention "**Recognition of prior learning – CII Qualifications**".
4. Please make a separate application for each Insurance Institute of India qualification you have completed. Do not post, email or fax your recognition of prior learning application form and certified documents to the CII because CII only accepts on-line applications.

Enrolling for CII qualification units

CII qualification units must be purchased on-line via the CII website: www.cii.co.uk/qualifications or telephoning **+44 20 8989 8464**. Purchases may be made by card, bank transfer (BACS only) or on a corporate account.

5. The CII will send the study material and other correspondences directly to you.
6. CII qualification results will be sent by CII directly to you.
7. The CII Advanced Diploma in Insurance qualification requires a minimum of 290 CII credits, with at least 150 at Advanced Diploma level, and a further 55 at Diploma level or above. The remaining 85 credits can come from any units within the insurance framework. For details of the full set of requirements, please visit www.cii.co.uk/adip-insurance.

CII learning statement

For a summary of the prior learning you have claimed (purchased) and the CII qualification units you have passed, please request to your CII learning statement www.ciigroup.org/learningstatement.

CII membership and professional designations

CII [membership](#) enhances your credibility and demonstrates your ongoing commitment to professional standards. It entitles you to a range of benefits including reductions on recognition of prior learning fees and qualification unit purchases.

Once CII members have completed CII qualifications, they may display CII's internationally-recognised [professional designations](#). CII members are required to undertake the CII's programme of continuing professional development and adhere to the CII code of ethics.

Further information

Please [contact](#) the CII Customer Service team for all queries relating to CII qualifications, membership, professional designations and fees. Email customer.serv@cii.co.uk, web chat or tel: **+44 20 8989 8464**.

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