Help Manual for Registration of Individual Insurance Agent

Please refer the following sections for Registration of Insurance Agent online Training for Mobile App

Section A - Help for Registration Form of the Individual Insurance Agent for Mobile App

Section B- To Resize Photo and Signature.

Section C- Submit the Registration form and proceed for the payment

Section D- When the details are already filled and payment is pending

Section E- How to Start Online Training using the link of Training on Computer/Mobile

Section F- To Download Training Completion Certificate after completion of 25 hours
1. Following are the steps which have to be followed to register a candidate for Individual Insurance Agent Online Training Registration for Mobile App.


3. Go to IRDAI Examinations > Insurance Agents > Online Registration for Mobile App > Create Profile and Proceed for Payment of Online Training.
4. After selecting the option, Start filling up the necessary details in form:

Section B - To Resize Photo and Signature

5. To upload photo and signature, the size should be Width 133 X Height 152.
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Section C- Submit the Registration form and proceed for the payment

6. Once the details are filled click on , Click on Submit

7. All the details will be displayed. Verify all the details if they are wrong, kindly update them or if correct click on Proceed for Payment.
8. Click on Yes

9. Fill up the details and make payment.
Section D- When the details are already filled and payment is pending.

10. In case while filling up the registration form, the candidate had filled up all the details and was unable to make payments, his details get auto-saved and he may proceed with those details, No need to fill up the whole form again.

Click on the following option. IRDAI Examination > Insurance Agents > Online Registration for Mobile App > Using Profile details proceed for payment.

11. When payment procedure is completed, Auto-mail will be sent to the candidate, where he will get his user id and password of the training.

12. User id will be his registered mobile number and password will be sent on that mobile in the form of OTP.
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Section E- How to Start Online Training using the link of Training on Computer/Mobile

To Start the Training

13. Candidate can click on the following link to start the training.

https://iiiindia.org.in

14. Enter mobile number click on next

15. Enter OTP and click on next
16. Training will be started immediately.
Section F- To Download Training Completion Certificate after completion of 25 hours

17. After completion of Training. To download Training Completion Certificate.

Insurance Agent > Online Registration for Mobile App > Download Training Completion Certificate after completion of 25 hours

18. Enter Pan number and Mobile number and click on download.