



भारतीय बीमा संस्थान  
INSURANCE INSTITUTE OF INDIA

'G'-Block, Plot No. C-46, Near Dhirubhai Ambani School,  
Bandra-Kurla Complex, Bandra (East), Mumbai 400051

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**APPLICATION FOR ELECTION OF LIFE FELLOWSHIP**

Full Name (Shri/Smt./Kumari) \_\_\_\_\_  
(Block Letters)  
Address \_\_\_\_\_

Email \_\_\_\_\_ Mobile No. \_\_\_\_\_

Date of Birth \_\_\_\_\_ Name of Local Institute \_\_\_\_\_

Educational Qualification \_\_\_\_\_

I request you to dispatch my Fellowship Diploma at (Please tick ) to

My above address  My Local Institute's Address

Candidate passing more than one branch in Fellowship will be given a letter to that effect and not another diploma.

I hereby declare that I have passed qualifying examination (details given below) entitling me to apply for election as Fellow of the Insurance Institute of India..

Examination	Reg.No.	Centre	Year of passing	Branch	*Existing Diploma No.
Licentiate					
Associateship					
Fellowship					

\* Applicable only if you have already passed Associateship/Fellowship in another branch.

\*I hereby confirm that my diploma with Chartered Insurance Institute, London/Institute of Actuaries, London is in force. I am enclosing the certified copy of my diploma.

I hereby apply for election as a Fellow of the Insurance Institute of India.

I agree, if elected, to abide by the memorandum and regulations of the Institute and by the code of conduct prescribed by Insurance Institute of India.

Date: \_\_\_\_\_

Signature \_\_\_\_\_

\*Strike out whichever is not applicable.

Note: #Your attention is drawn to Regulation Nos.50 to 53 printed overleaf.

**For office use only:**

F/ \_\_\_\_\_

RT.No.: \_\_\_\_\_

Date: \_\_\_\_\_

## Suspension, Expulsions, Resignation & Re-admission of Fellows and Associates

50. The Council may appoint from among the Fellows of the Institute a Disciplinary Committee, consisting of not less than seven members, for the purpose of investigating questions of professional malpractice generally, and cases of alleged misconduct of Fellows and Associates of the Institute.
51. The Disciplinary Committee, shall investigate all cases of alleged misconduct and professional malpractices brought to its notice and shall submit its findings to the Council after giving reasonable opportunity to the Fellow or Associate concerned to explain his case in person or in writing.

The Council shall consider the report of the Disciplinary committee and take suitable action as it may deem proper including expulsion of the Fellow or Associate concerned. The decision of the Council shall be by a majority of not less than three-fourth of the members present at a meeting convened for the purpose and such decision shall be final, binding and shall not be called in question.

52. A Fellow or an Associate shall cease to be a Fellow or an Associate if he/she
- i) is adjudicated insolvent;
  - ii) ceases to be a member of an Associated Institute;
  - iii) resigns and or;
  - iv) is expelled according to Regulation 51 :
  - v) fails to pay the Fellowship or Associateship fees to the institute within three months after it has fallen due provided however, that he had been called upon in writing to pay the same (unless further time is granted by the Council)

Names of Fellows or Associates who ceased to be Fellows or Associates either by death or by the operation of the regulations referred to above shall be published in the journals of the Institute.

Person who ceased to be Fellow and Associate shall surrender their certificate or diploma to the Institute.

53. Any person having ceased to be a Fellow or an Associate under regulation 52 above applies for re-admission shall not be required to pass any examination of the Institute. The council may consider such application and may re-admit the applicant to the original class as the Council may think fit.

Diploma No. : \_\_\_\_\_  
Date : \_\_\_\_\_  
Place : \_\_\_\_\_

\_\_\_\_\_  
Signature of the Candidate

## The credo

### Associate and Fellow Members of the institute are expected to

1. Continuously update their knowledge of Insurance and allied disciplines and contribute to the furtherance of such knowledge through engagement in research, case studies preparation and innovative work practices
2. Commit to the spirit of honest scientific enquiry – critically examine existing paradigms and practices of the industry with an open and objective mind.
3. Develop a holistic and integrated approach to insurance and its practice, and also adopt a diagnostic problem solving approach to issues and problems in their work environments.
4. Be Team Players, willing to support and empower others and contribute to synergy of the groups to which they belong - to respect and listen to others, to be open and transparent, and to put the team's purpose and its achievement above self. .
5. Maintain highest standards of Professional integrity and ethical conduct with respect to what they say and do in their professional life and work, exercising discrimination and judgment to decide what is fair, just and the right thing to do in any situation.
6. Act in the best interests of customers, display deep sensitivity and empathy towards their concerns, champion their just and legitimate causes, provide fair and objective professional advice and a high standard of service.
7. Exercise due diligence and care while dealing with resources of institutions they serve.
8. Display leadership in thought and action towards promoting quality in sales, service and all other work processes, striving for continuous improvement in activities they are engaged in.
9. Contribute to development of both themselves and other fellow members, in a personal and professional sense, participating in and extending support to the activities of various local institutes set up to promote insurance education and develop Insurance competencies.
10. Initiate and take part in social innovation processes that lead to community betterment and enrichment of life – inspiring others through personal example.

Diploma No. : \_\_\_\_\_

Date : \_\_\_\_\_

Place : \_\_\_\_\_

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Signature of the Candidate