

## **Guidelines of the CII recognition of prior learning between the Insurance Institute of India (III) and Chartered Insurance Institute (CII)**

CII have removed the paper-based application form from our website. The on-line application form is accessible via the same section of the CII website:

[www.cii.co.uk/prior-learning](http://www.cii.co.uk/prior-learning) and via [www.cii.co.uk/mycii](http://www.cii.co.uk/mycii). Candidates need to log-in on the CII website to make their applications.

**This has improved the customer experience in the following ways:**

- **faster processing times**
- **updates emailed to candidates' registered email accounts**
- **application status tracking via "My CII"**

Candidates are required to provide their graduation certificate and results transcript and both must be certified as true copies of the original by a current CII member, solicitor or public notary. However, these documents are now required to be submitted online (unlike earlier, which use to require physical documents to be dispatched to London).

### **CII qualification completion rules for recognition of prior learning applicants**

#### **(Insurance Institute of India Qualifications - CII recognition of prior learning)**

<b>Licentiate</b>	<b>CII recognition of prior learning award</b>
For passing all of the following modules by exam: 01: Principles of Insurance and 14: Regulations of Insurance Business	An exemption from <b>(W01)</b> Award in General Insurance* (15 Certificate-level credits towards CII insurance qualifications)
11: Practice of General Insurance	An exemption from <b>(IF2)</b> General Insurance Business (15 Certificate-level credits towards CII insurance qualifications)
02: Practice of Life Insurance	No additional award for passing these units due to insufficient syllabus match

The CII Award in General Insurance is the name of both a single-unit qualification and the qualification unit. The exemption from the **(W01)** Award in General Insurance unit does not lead to completion of the qualification. To be awarded the qualification, candidates must pass this unit directly with CII.

Under the current CII qualification completion rules, this award enables recognition of prior learning applicants to achieve the CII Certificate in Insurance by passing one CII unit at Certificate level or above. Please see [www.cii.co.uk/cert-insurance](http://www.cii.co.uk/cert-insurance) for further details.

<b>Associateship</b>	<b>CII recognition of prior learning award</b>
27: Health Insurance	An exemption from <b>(IN7)</b> Indian healthcare insurance products (15 Certificate-level credits towards CII insurance qualifications)
45: General Insurance Underwriting	An exemption from <b>(IF3)</b> Insurance underwriting practice (15 Certificate-level credits towards CII insurance qualifications)
72: Motor Insurance	An exemption from <b>(IF5)</b> Motor insurance products (15 Certificate-level credits towards CII insurance qualifications)
For passing the qualification via any combination of units that meet the Insurance Institute of India requirement for <b>250 (III)</b> credit points	<b>25</b> Diploma-level non unit-specific credits recognising equivalent technical learning

<b>Fellowship</b>	<b>CII recognition of prior learning award</b>
86: Risk Management	An exemption from <b>(I11)</b> Introduction to risk management (15 Certificate-level credits towards CII insurance qualifications)
For passing the qualification via any combination of units that meet the Insurance Institute of India requirement for <b>490 (III)</b> credit points.	<b>25</b> Diploma-level non unit-specific credits recognising equivalent technical learning These credits may be awarded in addition to the non unit-specific credits for the Associate qualification

Under the current CII qualification completion rules, this award enables recognition of prior learning applicants to achieve the CII Advanced Diploma in Insurance by passing the compulsory CII unit **(M05)** Insurance law and **(530)** Economics and business, together with a further 4 Advanced Diploma-level units each worth 30 credits. This combination must include the compulsory broking, claims or underwriting unit. Please see [www.cii.co.uk/adip-insurance](http://www.cii.co.uk/adip-insurance) for further details.

## Specialised Diplomas

The recognition of prior learning awards for the Specialised Diplomas reflect those in the tables overleaf for the Licentiate, Associate and Fellowship qualifications.

### Key changes:

1. The application form is shorter because it uses candidates' details already saved in their MyCII account and qualification details from the CII Exemptions Database. Candidates need to scan and upload their certified supporting documentation instead of posting in an envelope.
2. Whereas our paper-based applications required paper versions of the supporting documents, we now accept scanned versions of the certified copies of documents. The certified copies must still have a handwritten certifier's signature, printed name and CII PIN number. In order to accommodate the new format, we have modified our 'behind the scenes' approach to checking authenticity.
3. To encourage candidates to claim their credits promptly, we are reducing the payment timeframe from the current 6 months to 30 days.

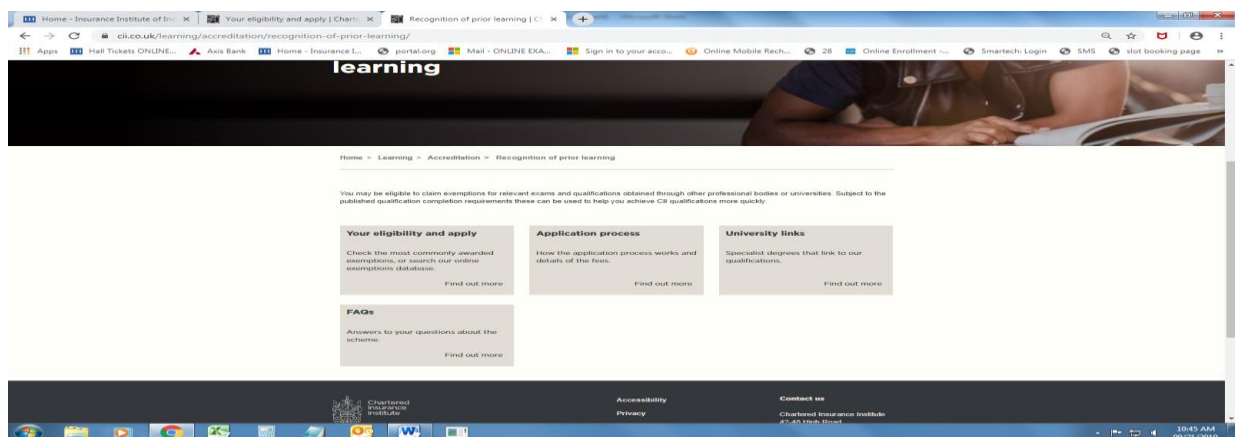
### **There is no other change to the payment process, for example:**

- candidates and/or their employers may continue to make card payments via the CII contact centre or via BACS
- payment via corporate accounts is unchanged.

Employers who collate applications from their employees may continue to liaise with their employees and make payments on their behalf.

### **CII website to make their applications:**

<http://www.cii.co.uk/prior-learning>



**Go to:- Your eligibility and apply & Click on find out more.**

### **Check your eligibility**

Thank you for considering CII recognition of prior learning. You may be eligible to claim exemptions for relevant exams and qualifications obtained through other professional bodies or universities. Subject to the published qualification completion requirements these can be used to help you achieve CII qualifications more quickly.

### **Standard prior learning awards**

If you hold a degree or professional qualification in a relevant subject, for example, accounting, business, law, finance, management or maths, you could receive credits that count towards completion of a CII qualification. Details of our standard and most common prior learning awards – UK university degrees in business, law or maths related subjects – are covered in the following document:

### **Standard prior learning awards - UK degrees (PDF)**

<https://www.cii.co.uk/media/10120109/s-tas-administration-as-general-2018-pdfs-to-be-updated-web-ready-versions-recognition-of-prior-learning-degree-guidance-0818.pdf>

### **Other exemptions**

You can search below for all other UK degrees and professional qualifications that we have recently reviewed.

If you can't find your particular qualification, we suggest submitting an application anyway – we'll advise next steps once we receive your application form, results transcript and completion certificate.

Please type your awarding body and qualification names as they appear on your qualification documentation.

If you have multiple qualifications from the same awarding body please make one application per qualification.

### **Exemptions search**

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**Step 1:** Please choose the CII qualification framework you wish to work towards: \*

- Financial Services
- Insurance

**Step 2:** Please select (or enter) the awarding body:\*    **Step 3:** Please select (or enter) the qualification completed:\*

Click here, drop down will be shown

Click here, drop down will be shown

**Step 4:** Please enter the date that appears on your graduation certificate / qualification completion certificate:\*

Date ↓

Month ↓

Year ↓

Search

After clicking on Search, you will get the eligibility details.

**Further Refer: - Application Process, University Links and FAQs and find out more.**